TOWN OF WEST TISBURY
PERSONNEL BOARD
P.O. Box 278
West Tisbury, MA 02575
508-687-2463
personnel@town.west-tisbury.ma.us

Subject: Meeting Minutes

Date: Monday, September 14, 2026

Present: Leon Brathwaite, JR Ross, Sam Hollinger, Larry Schilmeister

Staff Present: Emily Avakian

Others Present: Gregory Pachico, Bethany Hammond

Meeting called to order at 6:02 pm. ***Approved 10/13/2026***

Leon asked for a motion to approve the minutes from the August meeting. Larry moved, JR seconded. Roll call vote unanimous.

Leon asked for the following Evaluations to be approved with appropriate Step Increases: Rossi, and Ramoutar. JR moved, Larry seconded. Roll call vote unanimous.
Note: Emily to get Jane to sign her review.

Discussion: Letter from Fire Chief Gregory Pachico requesting vacation time for FPO Brynn Schaffner. Leon mentioned that the Library has many staff members that go from PT to FT and this has never been brought up before. The Board will look at changing the policy to give employees access to paid time off earlier.

Discussion: Letter from Bethany Hammond requesting an emergency hire for the Outreach Coordinator position. The UICOA is looking to bring back Joyce Albertine, who served as for former Director, to fill the critical role of Outreach Coordinator while Bethany is out on leave. The Board was in agreement that we would be lucky to have Joyce back. She will be brought in at Grade 4, Step 3 for a period of 12 weeks. Leon asked for a motion to approve. JR moved, Larry seconded. Roll call vote unanimous.

Leon asked for a motion to approve the following Job Certifications: Duverne and Devivo. Larry moved, JR seconded. Roll call vote unanimous.

Leon asked for a motion to adjourn the meeting. Larry moved, JR seconded. Roll call vote unanimous.

Meeting adjourned at 6:30 pm.